

# Bank Reconciliation Officer

## Who we are?

ISX Financial EU Plc is an authorised Electronic Money Institution licensed by the Central Bank of Cyprus. The company provides payments, issuance of electronic money, IBAN addressable stored value accounts and KYC identity verification services to eCommerce merchants, regulated sector businesses and consumers.

ISX Financial EU Plc also operates a sophisticated & patented anti-money laundering and anti-fraud system that also provides transactional security to business and retail customers. It is real time and detects the AML issues currently in focus by regulators.

ISX Financial EU Plc is part of the ISX Financial Group of companies. Our inhouse developed platforms allow us to deliver technology and financial services to our customers. The Group employs more than 140 staff located across our offices located in Australia, Cyprus, Lithuania, United Kingdom, Netherlands, USA, Israel, Malta.

## Responsibilities include (but are not limited to):

- Daily Book-keeping and reconciliation of multiple bank accounts of the group
- Daily Book-keeping and maintenance of accounting records
- Daily preparation of various reconciliation reports in coordination with the Bank Reconciliation Manager
- Ensure proper financial records are kept and updated daily
- Assist with the preparation of the monthly regulatory reports
- Report directly to Bank Reconciliation Manager
- Perform other duties as may be assigned

## Skills and Requirements:

- Up to 3 years working experience in a similar position
- LCCI / CAT qualification is a must
- Excellent command of the English and Greek languages, both verbal and written
- Attention to detail with commitment to high quality and accuracy
- Desire to exceed expectations
- High level of motivation
- Excellent computer literacy

## The Package:

- Competitive Salary
- Private health insurance plan participation
- Performance Bonus, including mix of cash and share-based scheme of company stock for outstanding performers.

### iSX Financial EU PLC

UK FRN - 901034

Co No - HE348009 (CY)

Trading as: iSXPay®, iSXMoney® and flykk®

Authorised by the Central Bank of Cyprus

# 115.1.3.17 as an E.E.A Monetary Financial Institution

t: +357 22 015 740

a: 1 Makrasikas Street, KBC North, Strovolos, 2034, Nicosia, Cyprus

Australia | Cyprus | Israel | Lithuania | Malta | Netherlands | U.K. | U.S.A.

[www.isx.financial](http://www.isx.financial)

## How to Apply

Apply to [careers@isxfinancial.com](mailto:careers@isxfinancial.com) with a full copy of your CV quoting "Bank Reconciliation Officer". Furthermore, samples of your portfolio will be highly appreciated.

## Right to Work

You must have the right to legally reside and work in the Republic of Cyprus or be an EU citizen. Employment is subject to a National Police check.

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